

Members Present: Leighton Price, Alan Zanotti, Chris Pratt, Charlie Bletzer, Dick Quintal & Donna Fernandes

Absent: Bill Driscoll

7:00 pm Call to Order and Public Comment—

There is no public comment at this time.

7:00 pm On-Street Meters, Duncan Meter Solutions—

Mark Berling from Duncan Solutions presents a demonstration of Duncan’s single space credit card meter & software products.

7:43 pm Approval of Minutes—

January 4, 2012

Mr. Quintal motions and Ms. Pratt seconds to approve the minutes

Passed | 6-0-0

January 18, 2012

Ms. Pratt motions and Mr. Bletzer seconds to approve the minutes

Passed | 6-0-1

Mrs. Fernandes abstains because she was not present at the meeting

7:46 pm Park Plymouth—

ITS paystations implementation: Mr. Burke updates the Board on our rollout strategy meeting held this morning at the Chamber and related tasks.

Redesign of GATRA summer schedule in Plymouth: GATRA is working with the 2020 Committee to design their bus schedules & routes to accommodate the summer service.

Transportation Center study- update: Next meeting is February 28, 2012.

Further communications regarding One Park Place: Mr. Price reads the note he drafted to the Town Manager regarding Bill Driscoll’s email to the Town requesting a meeting to discuss One Park Place. The Board feels Mr. Driscoll should not speak on the Board’s behalf without their approval and wants Mr. Price to forward his letter to the Town Manager. Please see the February handouts file in the 2012 Minutes Binder for a copy of Mr. Price’s letter.

Mr. Bletzer motions and Mr. Zanotti seconds for Mr. Price to send the letter to the Town Manager

Passed | 5-0-1

Mr. Price abstains. He will Cc; the letter to the whole Board.

Transition Plan regarding the Park Plymouth Director: Mr. Burke shares how he will begin integrating Michele McCarthy into her new role as Director of Park Plymouth on Monday.

Draft letter identifying some changes to 4-hour unmetered parking areas: Mr. Burke and Mr. Price decided that because of the ITS Digital roll out, it is best to hold off on sending a letter to permit holders until later in the season.

Changeover to Paid Parking in Free Lot at Water St Lot 3: The Board decides to proceed with making Water Lot 3 a pay lot in time for April 1, 2012.

Appeals Processing Update: The Board reviews Hearing Officer Mike Solitro's appeals report for the month of Dec 1, 2012. He will have caught up on the Lundborn backlog in March.

8:21 pm Space for Lease—

Mr. Price has toured some rental space at 62 Court Street. There are 3 spaces available for a total of \$1650.00 per month. The Board discusses giving Mr. Price authority to negotiate a lease if conditions are reasonable.

Mr. Zanotti motions and Mr. Bletzer seconds Leighton to begin negotiating a lease if it looks reasonable.

Passed | 4-0-2

Ms. Pratt and Mrs. Fernandes abstain because of their connections to the real estate agent.

8:34 pm Courthouse Consortium Update—

Leeza Dagher, Chair of Plymouth Center Steering Committee, is present to explain their interest in having PGDC sponsor payment of \$2,500.00 for the Urban Land Institute to come to Plymouth and conduct a study on the possible uses of the Courthouse Corridor, and host a seminar for community stakeholders. The Board discusses and is open to the possibility; however, they first want community stakeholders on board with the idea, and Selectmen endorsement to spend the money because of stipulations in our Financial Policy. Mr. Price will contact Lee Hartmann and a few others in Town Hall to gauge their interest in the project.

9:12pm Financial Information—

Bills:

Michael Solitro

Hearings Appeals Services
& Materials Expenses \$599.70

GATRA

Transportation Site Selection
Invoice #6 \$1805.95

Attorney Marzelli
Professional Services
Invoice # 18471

\$1545.00

Joyfly Buzz PR | Marketing
Administrative Services
& Supplies

\$1,303.79

CDI Complus
Collections Services
Invoice # 21960

\$539.71

Mr. Bletzer motions and Mr. Zanotti seconds to pay the bills

Passed | 6-0-0

9:17 pm

Mr. Bletzer motions and Mr. Zanotti seconds to adjourn

Passed | 6-0-0

Respectfully submitted by PGDC Secretary Mr. Alan Zanotti

Signed: _____ Date: _____
Alan P. Zanotti, Secretary